

PLACE OF THE CONGRESS

The Congress will be held in Interlaken. The local partner is:

Congress Centre Kursaal Interlaken AG

Strandbadstrasse 44

CH - 3800 Interlaken

Phone: +41 (0) 33 827 61 00

Fax: +41 (0) 33 827 61 05

E-Mail: reception@congress-interlaken.ch

Internet: www.congress-interlaken.ch

EXHIBITION

- ° The industrial exhibition will be held in the Foyer Auditorium, Konzerthalle, the Ballsaal, the Club Casino and the Rondell. The exhibition is the central meeting point of the event.
- ° The congress secretariat (registration desk) is at your disposal on the Eastern entrance

SETTING UP AND DISMANTLING/PARKING POSSIBILITIES

Stands will be built between 07.00 and 20.00 on Wednesday, 14 September 2022 and taken down again on Friday, 16 September 2022 between **16.00** and 20.00 and on Saturday, 17 September 2022, between 07.00 and 12.00.

Cars and minibuses can be parked on the public parking spaces around the Kursaal site and, availability permitting, in the Centre's own car park for which a charge is made. **Daily parking permits** can be purchased at the Reception in the Congress Centre Kursaal Interlaken, **NORTH** entrance, Aare side. **Important: hardly any parking spaces for trucks** are available in Interlaken. Please make sure that your trucks leave Interlaken again as soon as they have unloaded.

Room heights on the exhibition premises vary widely. If the installation height exceeds 2.5 m, stand fitters are asked to send the stand fitting plan to the Congress Centre Kursaal Interlaken in advance for approval.

Please contact the Congress Centre Kursaal Interlaken AG reception@congress-interlaken.ch directly for more information.

EXHIBITION PLAN

The plan will be included in the printed program.

EXHIBITORS' BADGES

Experience shows that exhibitors wear their own badges. **That's why we do not produce exhibitor badges.** It is therefore up to each firm to be present with a reasonable number of persons for an event of this kind. However, we should be grateful if you would **announce the number of persons in good time** to enable us to make suitable **catering arrangements**.

CATERING

All food and beverages which are served or sold on the stand must be procured from the Congress Centre Kursaal Interlaken. External catering must be registered with the Congress Centre Kursaal Interlaken: reception@congress-interlaken.ch.

A price list for third party and in-house catering will be found on the relevant order form for exhibitors.

All orders for booth furniture and catering must be placed directly with the Congress Centre Kursaal Interlaken (see link at the end of the document).

HOTEL BOOKINGS FOR EXHIBITORS

Interlaken has a number of hotels in different price categories. You may book your overnight accommodation online at:

<https://www.interlaken-congress.ch/en/about-us/registration>

Please contact us if you have any questions on this matter:

Interlaken Congress & Events

Strandbadstrasse 44, 3800 Interlaken

Tel +41 (0)33 827 61 00

Fax +41 (0)33 827 62 05

reception@interlaken-congress.ch

www.interlaken-congress.ch

BOOTH ACCESSORIES

All booth accessories can be procured from the Congress Centre Kursaal Interlaken.

Please contact the website: <https://www.congress-interlaken.ch/en/congress/for-exhibitors> for all forms and leaflets

GENERAL INFORMATION

The congress is being organised by *gkaufmann Verbandsmanagement & Kongressorganisation: gkaufmann*

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Berne, May 2022